

TERMS AND CONDITIONS REGARDING INTERNAL MEDIA REQUESTS

These Terms and Conditions, published by Factory Works GmbH, Rheinsberger Str. 76/77, 10115 Berlin (“**Factory Berlin**”) apply to media requests from Members of Factory Berlin, inter alia interviews, photo and video shootings, which affect Factory Berlin as brand or the Factory Berlin premises.

Factory Berlin is a community and innovation ecosystem for start-ups, entrepreneurs, freelancers, and creatives with the target to support networking of innovative persons or companies in the Factory Berlin Community.

Insofar as you wish to produce any recorded content or media concerning Factory Berlin or produce on the premises of Factory Berlin, you are required to make an application to Factory Berlin. The following Terms and Conditions apply, and you hereby confirm your agreement to the Terms and Conditions with your signature below.

Name of the applying person or entity: _____

Description of the media request/production: _____

Time and location of the proposed recording: _____

Nature and scope of usage/publication: _____

Purpose of usage (internal/external): _____

Number of anticipated participants: _____

- The applying person or entity must send their application to the Factory Berlin Community Desk Team (either to fgp@factoryberlin.com, fm@factoryberlin.com, or fh@factoryberlin.com depending on the campus you want to shoot/film at) outlining the following information: date, time, location, purpose, nature of the media (online, print, TV, radio etc.). Approvals can be subject to a fee. The application should be submitted at least one (1) week before the production start. The production will usually be announced via Slack after consultation with the Factory Berlin Team.
- Factory Berlin grants an exclusive, license-free, non-transferable and revocable usage right which is limited in time and space including the usage and publication of records or photographs of the location or premises of Factory Berlin in the manner listed above. Exceptions are made in the case of photos and videos that are produced for external use and show the Factory Berlin premises in Mitte, Görlitzer Park, or Hammerbrooklyn. In this case, Factory Berlin receives a comprehensive, unlimited right of use which is also not limited in time and without the necessity to name the photographer/producer.
- Within the scope of video or photo shootings, you have the duty to obtain the written declaration of consent of the persons who are participating in the production. Factory Berlin is not liable if persons raise a claim because of the breach of photo or personality rights after an unlawful usage of their recordings or photos. Insofar as you can see persons other than the persons who are interviewed in the record (members, guests or Factory Berlin Staff), you also have the duty to obtain the written declaration of consent. This does not apply to persons who are shown blurred or are otherwise unrecognizable in the background.
- VR- or 360-records in the Factory Berlin location are not allowed.
- If you use the media, we request that you mention Factory Berlin and either make a link to the Factory Berlin website (www.factoryberlin.com) OR show the correct Factory Berlin logo which can be found on the “press” section of our website.

Factory Berlin

- Factory Berlin reserves the right to deny the usage and publication of the media, also at a later time and revoke the right to use if Factory Berlin believes that the use or the publication conflicts with the business interests of Factory Berlin.
- If there is an introduction of the Factory Berlin, you are required to orientate yourself towards the following description:

ABOUT FACTORY BERLIN

Factory Berlin is a curated network of over 5000 members from across disciplines, coming together to re-imagine the world. Gathering the most ambitious creators, we empower our diverse community to connect, collaborate, and thrive together.

As a platform for collaboration, exchange, and co-creation, our digital tools, community spaces, startup labs, events, and programs give creators access to the network and tools they need to realize their ambitions and create lasting positive impact.

The ever-growing Factory Berlin family includes two Berlin-based locations, Hamburg's Factory Hammerbrooklyn spaces, CODE University of Applied Sciences, and Riverside Studios creative community. Supported by partners like Berchain, Google for Startups, McKinsey & Company, and Entrepreneur First (EF), the Factory Berlin culture empowers creators to build a better world.

For further information: www.factoryberlin.com.

PLACE /DATE

NAME (IN CAPITAL LETTERS)

SIGNATURE OF EXTERNAL REQUESTER

APPROVAL BY FACTORY WORKS GMBH:

SIGNATURE